

## **Junior Investment Analyst**

Job Type

Full-time

### **Description**

Full-service, commercial real estate firm that delivers highly specialized Asset Management Services and focuses primarily on Manufactured Housing and Self-Storage. We own and operate over 75 properties across 23 states. We are seeking innovative, passionate, and motivated individuals looking for an opportunity to join a fast-growing organization with tremendous professional growth opportunities. Our success is dependent on our ability to execute on our principles to create a culture that differentiates us from any other organization. Only in doing so will we be able to create an environment in which meaningful relationships and work are executed on that lead to improvement and innovation. Our team is made up of uniquely qualified, professional individuals who understand the complexities and challenges of acquiring and managing our key assets. We are known for providing a space where your contributions are valued, your ideas are heard, and the value you provide is recognized through career advancement and financial opportunities.

### **Position Purpose:**

The Junior Analyst will have the opportunity to interact regularly with multiple departments and learn all aspects of the Company. In this role you will have the opportunity to assist and learn alongside the CFO and the rest of the investment and finance teams on budgets, forecasts and analysis of financial drivers and data that provide insight on business and financial trends and provide variance analysis to assist in driving the business forward. The Junior Analyst will aid in creating and managing financial models, producing PowerPoint presentations to present insights and results, and give opinions to management based on findings. The Junior Analyst will provide support on monitoring financial variances, assist in the forecasting and budgeting process, and aid in monthly, quarterly, and annual financial reporting packages to lenders. The right candidate will have a positive attitude, and strong desire to learn, we feel these characteristics are more important than having direct relevant job experience. We will train the right candidate for the position.

**PLEASE NOTE THIS IS NOT A REMOTE POSITION**

**JUNIOR ANALYST BENEFITS:**

- Salary based on Experience \$50,000-\$65,000
- Monthly Bonus Opportunities
- Medical benefits in the amount of \$500 per month
- Dental, Vision and other supplementary benefits available
- Holiday Pay
- Paid Time Off (PTO)
- Work/Home Life Balance

#### **JUNIOR ANALYST RESPONSIBILITIES:**

- Update and maintain financial models that track investment performance
- Assist in the preparation, tracking, reporting and analysis of acquisition underwriting financial models, budgets, and related variances.
- Conduct detailed commercial real estate financial and operational analysis, research, and report preparation and assembly to support business operations and achieve expected returns on investments.
- Analyze, interpret and report financial and operational data to management.
- Aid in the writing, preparation, and participation in presentations and memos to investment committee
- Provide support in the preparation of quarterly investor reporting

#### **JUNIOR ANALYST QUALIFICATIONS:**

- 0-3 years work experience
- Recently completed Bachelor's degree with coursework in real estate, finance, accounting and/or economics.
- Self-motivation and a proactive demonstration of initiative to maximize "on-the-job" training opportunities.
- Detailed oriented
- Strong work ethic and committed to meeting deadlines
- Strong analytical and critical thinking skills and effective verbal and written communication
- Desire to investigate, understand and appropriately articulate financial considerations related to real estate investment process.
- Proficiency in Microsoft Office Suite programs with a focus on Microsoft Excel