

Vice President of Finance

Job Type

Full-time

Description

Full-service, commercial real estate firm that delivers highly specialized Asset Management Services and focuses primarily on Manufactured Housing and Self-Storage. We own and operate over 75 properties across 23 states. We are seeking innovative, passionate, and motivated individuals looking for an opportunity to join a fast-growing organization with tremendous professional growth opportunities. Our success is dependent on our ability to execute on our principles to create a culture that differentiates us from any other organization. Only in doing so will we be able to create an environment in which meaningful relationships and work are executed on that lead to improvement and innovation. Our team is made up of uniquely qualified, professional individuals who understand the complexities and challenges of acquiring and managing our key assets. We are known for providing a space where your contributions are valued, your ideas are heard, and the value you provide is recognized through career advancement and financial opportunities.

The Vice President of Finance role is responsible for preparation of budgets, forecasts and analysis of financial drivers and data to provide insight on business and financial trends and provide variance analysis to assist in driving the business forward. The Vice President of Finance will be involved in creating and managing financial models, producing PowerPoint presentations to present insights and results, and recommend actions to management based on findings. This position works on monitoring financial variances; assist in the forecasting and budgeting process; and assisting in monthly, quarterly, and annual financial reporting packages to lenders.

*****THIS IS NOT A REMOTE (WORK FROM HOME) POSITION. THIS IS AN IN-PERSON POSITION IN OUR SUMMERLIN, NV OFFICE*****

Vice President of Finance Benefits:

- Starting Salary of \$85,000-\$100,000 per year
- Generous Monthly Bonus Opportunities
- Medical benefits in the amount of \$500 per month
- Dental, Vision and other supplementary benefits available
- Holiday Pay
- Paid Time Off (PTO)
- Collaborative and supportive team environment
- Work/Home Life Balance

Vice President of Finance Duties and Responsibilities:

- Prepare pro forma financials models, including discounted cash flows and IRR calculations for use in evaluating investment opportunities. Provide financial underwriting for new acquisitions with duties to analyze financial statements, build cash flow models, conduct market research, and analyze investment returns.
- Update and maintain financial models that track investment performance
- Assist in the writing and preparation of presentations and memos to investment committee
- Assist in the preparation of investor reporting and present property level financials and performance to stakeholders

- Perform various due diligence activities which include reviewing lease documents, comparing historical financials to underwriting, reviewing physical assessment reports, and assisting in providing loan packages to lenders.
- Develop short, medium- and long- term financial models for the organization, including cash flow modeling and forecasting, budgeting and variance reporting, development of relevant KPIs and distribution of dashboards to end users to enhance corporate level and field/property level decision making.
- Work closely with team of accounting professionals, asset managers, and acquisition staff to assist with due diligence, operational planning, and portfolio property reviews, execute debt transactions, evaluate and execute dispositions, evaluate and analyze historical financials, and other activities as needed
- Maximizing shareholder value by focusing on reducing cost & risk while improving value.
- Defining and tracking key Financial and Operational measures (KPIs);
- Multi-tasking and balancing time effectively, ability to work in a fast-paced environment without sacrificing quality.
- Maintain and manage lender relationships including regular covenant reporting
- Maintain knowledge of current lending market and interest rate environment
- Oversee quarterly, annual, and ad hoc compliance for assigned financings
- Work with Investment team to analyze components for investments; provide underwriting assumptions on a quarterly basis, or as needed
- Coordinate with Asset Management team to ensure tenant deliverables are provided to lenders to close financings and to make sure properties are operated in accordance with management provisions
- Working closely with senior management and the company's private equity partners, determine the optimal capital structure and underlying debt/equity mix for sustained growth.
- Take the lead and work closely with senior leadership to prepare for and attend internal quarterly meetings ad hoc meetings with private equity partners.
- Contribute to the strategic planning effort to help validate organic and strategic growth initiatives and determine the desired size of the firm, markets and products offered, and growth trajectory.
- Benchmark against competition to ensure competitive advantage as well as exceed the company's internal goals and objectives

Vice President of Finance Requirements:

- BA/BS degree in a related field (e.g., Finance, Accounting, or Economics)
- Proficiency with Excel required
- Master's degree and/or CPA, CFA designation is a plus, but not required
- 2+ years of related experience
- Strong financial modeling skills
- Experience with Sage accounting software a plus
- Knowledge in real estate accounting and financial statement analysis preferred
- Basic understanding of real estate agreements